



The Circuit Court  
for the Third Judicial Circuit of Michigan

1801 City-County Building

Detroit, Michigan 48226

RICHARD C. KAUFMAN  
CIRCUIT COURT JUDGE

AREA CODE 313  
TELEPHONE 224-2666

DOCKET DIRECTIVE 1986-4

SUBJECT: ADJOURNMENT POLICIES FOR GENERAL CIVIL CASES

EFFECTIVE DATE: APRIL 22, 1986


Stated below are the adjournment policies affecting general civil cases processed under the master calendaring system.

1. Discovery: Pursuant to MCR 2.301, discovery must be completed one year after an answer has been filed unless the court sets another date by order. "The court" is interpreted to mean the judge assigned at the time the action is commenced or, if the case has been reassigned, the judge to whom it has been reassigned. All motions to extend the time period for discovery shall be brought before the assigned judge. The assigned judge shall have full authority to establish the proper time period for completion of discovery, except that extensions of time to complete discovery shall not interfere or conflict with mediation dates or trial dates set pursuant to Docket Directive 1986-3.

2. Mediation: Adjournments of mediation hearings shall be granted only by stipulation and order conforming with the attached requirements or by order of the Chief Judge on motion of a party.

3. Pretrial conferences: Pretrial conferences scheduled under MCR 2.401 at the discretion of the assigned judge or at the request of a party shall be adjourned only at the discretion of the assigned judge.

4. Settlement conferences and trials: Settlement conferences and trials scheduled pursuant to Docket Directive 1986-3 or by specific order of the Chief Judge shall be adjourned only by the Chief Judge.

  
Richard C. Kaufman  
Chief Judge

STATE OF MICHIGAN  
THIRD JUDICIAL  
CIRCUIT

STIPULATION AND ORDER  
FOR ADJOURNMENT  
OF MEDIATION

CASE NO. \_\_\_\_\_

Court address \_\_\_\_\_

Court telephone no. \_\_\_\_\_

Plaintiff (s) Name and Address

Defendant (s) Name and Address

v

**STIPULATION REQUIREMENTS**

MEDIATION DATE: \_\_\_\_\_ TRIAL DATE: \_\_\_\_\_

PARTY REQUESTING ADJOURNMENT \_\_\_\_\_  
Attorney's Name Bar #

NUMBER OF PREVIOUS ADJOURNMENTS \_\_\_\_\_

REASON FOR THIS ADJOURNMENT: \_\_\_\_\_

ADDITIONAL FEES DUE FROM: PLTF \_\_\_\_\_ DEPT \_\_\_\_\_ ALL PARTIES \_\_\_\_\_  
BAR # BAR #

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_

\_\_\_\_\_  
Mediation Clerk

**STIPULATION**

IT IS STIPULATED AND AGREED between the parties through their respective counsel, under the requirements to adjourn Mediation, that a new Mediation date and time will be set by the Court.

BY: \_\_\_\_\_  
PLTF BAR #

BY: \_\_\_\_\_  
PLTF/DEPT BAR #

BY: \_\_\_\_\_  
DEPT BAR #

BY: \_\_\_\_\_  
PLTF/DEPT BAR #

LIST ADDITIONAL ATTORNEYS OTHER SIDE

**ORDER**

IT IS HEREBY ORDERED that the Mediation date currently scheduled be adjourned to a new date and time to be set by the Court.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Judge Circuit Court

REQUIREMENTS FOR ACCEPTING STIPULATION / ORDER TO ADJOURN MEDIATION

- # 1. Stipulations must state which party is requesting the adjournment, the reason for the adjournment and whether other adjournments have been granted in the proceeding and, if so, the number granted. Stipulations for adjournment will be approved only upon a showing of good cause.
- # 2. Where the stipulation to adjourn the mediation is presented within 28 days of the mediation date, an additional fee will be charged.
- # 3. The stipulation to adjourn the mediation must include the current date of mediation. If the case has been set for trial, the trial date must be included on the stipulation.
- # 4. If the stipulation results in a new mediation date for which 28 days notice cannot be given, the notice requirements under M.C.R. 2.403 must be waived.
- # 5. If the stipulation results in a new mediation date within 28 days of the trial date, the parties must agree to the due date, for acceptance or rejection of the mediation award, to be set by the Mediation Clerk that will appear on the notice of the new mediation date or on the mediation evaluation.
- # 6. The original of the proposed stipulation and order along with copies for the Mediation Clerk and each attorney of record must be presented to the Mediation Clerk in person.
- # 7. A stipulation to adjourn mediation for more than sixty (60) days from the originally scheduled mediation date will not be accepted by the Mediation Clerk.
- # 8. All attorneys and parties in pro per in the case must sign the stipulation.
- # 9. Requests for adjournment of mediation which do not comply with these requirements, must be brought before the Chief Judge in the form of a motion. Motions for adjournment of mediation will be heard on Wednesdays at 2:00 P.M..